

Port Angeles School District

Port Angeles Capital Advisory Committee

Background:

The voters of Port Angeles School District passed a school construction levy in February of 2020. The Capital Levy will fund an expansion and remodel of Stevens Middle School. Port Angeles School District is establishing a Port Angeles Capital Advisory Committee (PACAC) to help communicate with the public, review expenditures, develop/review the design, and provide feedback during the selection of firms.

Membership:

The Port Angeles School District School Board and superintendent will appoint 13 (thirteen) members to the PACAC Team. Membership to include:

Superintendent	Two School Board Members
One Certificated Stevens Middle School Staff	One Classified Stevens Middle School Staff
Stevens Middle School Principal	Maintenance and Operations Director
Six Community Members	

Duties of PACAC:

Inform the Public: The committee shall inform the public concerning the District's progress during design, construction, and completion of the projects. The consensus view of the committee shall be the only information released from this committee. Media to be used to inform the public is, but not limited to, PASD website and Facebook, local newspaper and radio station, Board meetings, and PASD press releases.

Review of Expenditures: The committee shall review expenditure reports produced by the District.

Development and review during the design process: The committee shall work with the design team to develop building concepts for recommendation to the Port Angeles School Board. This work could include site visits, work sessions with numerous content specific school staff, and many other meetings, etc.

Provide feedback to the Port Angeles School Board during the selection process: The committee shall attend necessary school board meetings and provide feedback to the Board during the selection of architectural, engineering, contractor, etc.

Duties of the Board/Superintendent:

Either the Superintendent or PASD Board shall have the following responsibilities.

- ♦ Approval of contracts
- ♦ Approval of change orders
- ♦ Expenditures of levy funds
- ♦ Handling of all legal matters
- ♦ Approval of construction plan and schedules