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| Port Angeles School District Volunteer Registration Form |
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| BUILDING REQUESTING INFORMATION: PAHS ___ ROOS ___ SMS ___ DC ___ FR ___ HM ___ JF ___ LHS ___ DIST ___ |
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COPY OF VOLUNTEER'S DRIVERS LICENSE MUST BE ATTACHED

Date Received: _____

Port Angeles School District welcomes your participation in our schools. Volunteers provide depth, richness, and variety for our students. We hope to make the most meaningful, effective use of your time, as well as help to provide you with a satisfying experience.

In your capacity as a volunteer you may obtain information about students. It is important that all information is kept confidential and may not be discussed outside of school.

Name: _____

First
Middle
Last

Day Phone: _____ Evening Phone: _____ E-Mail _____

Current Address: _____

Street

City
State
Zip

Best time to reach you? Morning _____ Afternoon _____ Evening _____

Time(s) and day(s) you are available: _____

I heard about the volunteer program through: _____

Newspaper _____ School _____ Radio _____ Friend _____ TV _____ Other _____

Do you have children in the Port Angeles School District? Yes _____ No _____

If yes, what are the names of your children? _____

With which age group do you prefer to work? Elementary _____ Middle _____ High _____

To help protect our children, yourself, and the district, it is necessary to ask your permission to conduct a criminal history background check. This is a confidential process. We hope you will appreciate the need for this safeguard.

Previous residences in the last seven years:

| State | County | From: (date) | To: (date) |
|-------|--------|--------------|------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Have you ever been convicted of any crimes against persons? Yes ___ No ___

If yes, please explain: _____

Have you ever been found to have sexually exploited, assaulted or physically abused any minor or had your parental rights terminated due to abuse or neglect?

Yes ___ No ___ If yes, please explain: _____

Have you ever been found in any disciplinary board's final decision to have sexually abused, exploited or physically abused a minor? Yes ___ No ___

If yes, please explain: _____

Please list the names, addresses, and phone numbers of three community/school references:

| Name | Address | Phone Number |
|-------|---------|--------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

I hereby certify under penalty of perjury that the information I have provided is true and correct and give my permission for a criminal history background check.

Signature Date

We thank you again for your cooperation and participation in the Port Angeles Schools.

PORT ANGELES SCHOOL DISTRICT NO. 121

_____ Approved _____ School
_____ Not Approved _____
Principal/Designee Signature

VOLUNTEER COACH

Name _____ Age _____

Address _____ Work Phone _____
Home Phone _____

Present Employment _____

Coaching Background _____

Coaching Philosophy _____

Washington State Patrol: I have completed the background check form YES ___ NO ___

CRIMINAL INFORMATION:

YES ___ NO ___ a.

Within the last ten years, **HAVE YOU BEEN**

Convicted of any crime against persons (aggravated murder; first or second degree murder; first or second degree kidnapping; first, second, or third degree assault; first, second, or third degree rape; manslaughter; first or second degree extortion; indecent liberties, incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment, child abuse or neglect; first or second degree custodial interference; malicious harassment; first, second, or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; or any of these crimes as they had previously been named or as they may be named)?

YES ___ NO ___ b.

Found in any dependency action or by a court in a domestic relation proceeding or in any disciplinary board final decision to have sexually assaulted or exploited any minor or to have sexually abused any minor?

YES ___ NO ___ c.

Released from prison or convicted of any offense that involved drugs?

YES ___ NO ___ d.

Convicted of a felony other than those listed? (Such conviction will not necessarily be a barrier to employment.)

YES ___ NO ___ e.

Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people?

Coaching Requirements

First Aid Card: ___ YES ___ NO

College Courses Relating to Coaching: _____

As a volunteer coach, I am directly responsible to the head coach, activities coordinator, and principal in all matters that involve coaching students. For any matters concerning coaching ethics, WIAA rules and regulations, and GSL regulations, I will check with the head coach, athletic director, and/or principal.

(Date)

(Signature)



To: Port Angeles School District Staff

From: Director Human Resources

Date: September 1, 2017

Our District provides this information to all staff as per our policy and requirements of the Washington Schools Risk Management Pool (WSRMP) regarding inappropriate Boundary Invasion, with an emphasis on preventing sexual misconduct.

Our district is required to:

- Ensure that all staff receive a copy of these updated protocols, and training.
- Ensure that all staff signs receipt of policies and/or protocols and returns this form to Human Resources to be kept on file.

Please review the attached documents, sign below that you have reviewed the documents and **return it to Human Resources.**

- I have received and reviewed the following Port Angeles School District policies/protocols:
 - PASD Brochure *Identifying and Prohibiting Inappropriate Boundary Invasion*
 - WSRMP Pool Cues article: *Preventing Sexual Misconduct Against Students by School Employees*
 - FAQs: Identifying and Prohibiting Inappropriate Boundary Invasion
 - District Contact Information
- I understand that the district has adopted School Board Policy 3421P which can be accessed on the district website: www.portangelesschools.org.
- I understand there are two kinds of boundary invasions – those that are appropriate because they have educational or health reasons and those that are inappropriate.
- I understand I am responsible for following District procedures regarding inappropriate Boundary Invasion, incident reporting, and consequences of enacting in such behaviors.
- I understand I also have a legal Duty to report ANY AND ALL allegations of Sexual Misconduct (RCW 28A.400.301).
- I will adhere to these guidelines and acknowledge my role in protecting children from inappropriate conduct by adults.

If you have any questions, please contact Human Resources. Thank you for your help in expediting this requirement.

Signature

Date

Printed Name